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## Quarterly project review meeting

Kerala flood recovery project for system strengthening through GO-NGO Coordination

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Quarterly project review meeting was held at conference hall, Kerala State Disaster Management Authority (KSDMA), Trivandrum on 28th December 2019 to review the current progress, timeline of key deliverables activities and addressing HR/logistics issues of the project. Following meeting with project team, a review meeting was held with Dr. Sekar. L. Kuriakose, Member secretary, KSDMA on 30th December 2019 at KSDMA office, Trivandrum,

during which the revised work plan was presented.

The meeting was attended by Mr Vikrant Mahajan,



CEO- Sphere India, Ms. Eilia Jafar, Advisor – Programme, Sphere India along with team members from KSDMA and Sphere India – KSDMA partnership staff.

### Key discussions and decisions

- A write shop shall be conducted in January to draft DDMP
- An Advisory Committee meeting shall be conducted in conjunction with the write-shop to support the process and to review policy documents
- Sphere India will be acknowledged for providing Human Resource capacity for preparation of GPDMPs in the initiative of KSDMA and KILA. It was decided that a letter from KSDMA will be provided to acknowledge this support. It was also decided that VDMP is not relevant in Kerala systems as GPs are very strong and will be acquiring additional capacities through GPDMP. Therefore this activity may be dropped from work plan.
- Inclusion of education, disability friendliness and other standards in HSP app may be considered in minimum standards of relief policy to be updated for Kerala.
- Digital platform (application) to be created for DDMP may be a standalone app or separate module in existing KSM DA APP. Detailed plans will be developed for implementation after final DDMPs and other policy documents have been released.
- Sphere India shall submit DDMP process document (Malayalam and English version) to KSDMA for release during advisory committee meeting.