



**GOVERNMENT OF KERALA**

**Abstract**

COVID-19 - The Guidelines on measures to be taken by Ministries/Departments of Government of India, State/Union Territory Governments and State/Union Territory Authorities for containment of COVID-19 epidemic issued by Ministry of Home Affairs, Government of India - Accepted- Orders issued-Reg

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**DISASTER MANAGEMENT(A) DEPARTMENT**

**G.O.(Ms)No.13/2020/DMD** Dated,Thiruvananthapuram, 26/03/2020

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- Read 1 GO (Ms) No. 49/2020/GAD dated 23-3-2020
- 2 Order No. 40-3/2020-DM-I (A) dated 24-03-2020 from Ministry of Home Affairs, Government of India with Annexure Guidelines on measures to be taken by Ministries/Departments of Government of India, State/Union Territory Governments and State/Union Territory Authorities for containment of COVID-19 epidemic issued by Ministry of Home Affairs, Government of India
  - 3 Order No. 40-3/2020-DM-I (A) dated 25-03-2020 from Ministry of Home Affairs, Government of Kerala with Addendum to Guidelines annexed to Order No. 40-3/2020-DM-I (A) dated 24-03-2020 from Ministry of Home Affairs, Government of India
  - 4 Minutes of the State Crisis Management Group held on 26-3-2020
  - 5 Note No. 51/Prl. Secy/Ind & Norka/2020 dated 26-3-2020
  - 6 GO (Ms) No. 12/2020/DMD dated 26-03-2020
  - 7 GO (Ms) No. 51/2020/GAD dated 26-3-2020
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**ORDER**

Government of Kerala as per Government Order read as 6<sup>th</sup> paper above have notified the entire State as COVID-19 affected.

2.The Ministry of Home Affairs, Government of India as per Orders read as 2<sup>nd</sup> and 3<sup>rd</sup> paper above , has issued specific guidelines for the containment of COVID-19 epidemic. The State Crisis Management Group has examined the matter in detail and have directed that the guidelines of Government of India are to be accepted by the Government of Kerala in suppression of the Government Order read as 1<sup>st</sup> and 7<sup>th</sup> papers above and any other orders issued by any other Authority in the State on lock down of services.

3. As per the powers vested under Section 71 of the Disaster Management Act, 2005 the Government are pleased to accept the guidelines issued as per 2<sup>nd</sup> and 3<sup>rd</sup> paper above as the regulations for implementation of the lock down in the State in suppression of the Government

Order read as 1<sup>st</sup> and 7<sup>th</sup> papers above and any other orders issued by any other Authority in the State on Covid-19 containment measures.

4.In light of the threatening disaster situation, Government are pleased to issue the guidelines **attached herewith(Annexure I )** as directions for strict compliance by all Departments, Offices, Law and Order Forces, Fire & Rescue, Civil Defense, Institutions (Private & Public), Public Sector Undertakings, Transportation Sector (Public and Private), Electricity, Telecommunications, Business Houses, MSMEs (Micro Small and Medium Enterprises), Authorities, Local Self Governments and Individuals in the State under powers vested vide Section 24 of the Disaster Management Act, 2005.

5.In addition to the annexures, the following offices and functions are also treated as essential services in light of the local condition of the State:

1. Local Self Government Offices with minimal staff required for ensuring Covid-19 response operations as deemed appropriate by the District Administration

2. Harvest and Procurement of Paddy

3. PWD Buildings Division for establishing Corona Care Centres as deemed appropriate by the District Administration

4. Offices of Revenue department and other offices and personnel as deemed essential for Covid-19 response by the District Administration - specific orders shall be issued by the Chairman, DDMA

5. In line with Item 5 of Annexure I, the following industrial units are excluded

1. Factories manufacturing medical supplies/equipment, pharmaceuticals and biotech units

2. Rice mills, oil mills and flour mills

3. Effluent treatment plants

4. Factories which are into production of bleaching powder which is an essential item for cleaning

5. RO and distilled water plants & packaged drinking water units

6. Units manufacturing ayurvedic medicines

7. PPE kits, masks and body suits

8. Food including rice, pulses, edible oil, spices and condiments, processed food, groceries, milk, bread, fruit, vegetable, meat, eggs, fish, rice and other essential and perishable products and their transportation related activities and warehousing

9. Dairy, poultry feed, fodder, fodder units and milk booths

10. Petrol pumps, LPG gas and bottling plants, oil agencies petroleum and gas

stations/depots/products outlets and their godowns transportation

11. Home delivery through eCommerce, organized retail, groceries

12. Manufacturers of paper napkins, diapers and sanitary napkins and wholesalers and retailers

7. Local Self Governments are permitted to conduct their budget meeting once on or before 31-3-2020 for a period 1 hr to pass the annual budget.

8. Daily report of actions taken should be reported to covid19ksdma@gmail.com by the DDMA on or before 5 pm.

All the above Departments/offices/functions are directed to comply the above directions scrupulously.

(By order of the Governor)  
**VENU V**  
**PRINCIPAL SECRETARY**

To:

The Land Revenue Commissioner, Thiruvananthapuram

All District Collectors

The Member Secretary, Kerala State Disaster Member Authority, Observatory Hills, Vikas Bhavan PO, Thiruvananthapuram

The Principal Accountant General(Audit), Kerala, Thiruvananthapuram

The Accountant General(A&E), Kerala, Thiruvananthapuram

Health & Family Welfare Department

Food & Civil Supplies Department

Local Self Government Department

Director, Web & New Media(for publishing in the Govt website)

Stock File/ Office Copy

Copy to:-

Special Secretary to Chief Secretary

PS to Additional Chief Secretary, Local Self Government Department

PS to Principal Secretary, Industries Department

PS to Principal Secretary(Rev & DM)

CA to Additional Secretary

Disaster Management(B) department

Disaster Management(A4) department

**Guidelines on the measures to be taken by Ministries/ Departments of Government of India, State/Union Territory Governments and State/ Union Territory Authorities for containment of COVID-19 Epidemic in the Country.**

1. Offices of the Government of India, its Autonomous/ Subordinate Offices and Public Corporations shall remain closed.

*Exceptions:*

Defence, central armed police forces, treasury, public utilities (including petroleum, CNG, LPG, PNG), disaster management, power generation and transmission units, post offices, National Informatics Centre, Early Warning Agencies

2. Offices of the State/ Union Territory Governments, their Autonomous Bodies, Corporations, etc. shall remain closed.

*Exceptions:*

- a. Police, home guards, civil defence, fire and emergency services, disaster management, and prisons.
- b. District administration and Treasury
- c. Electricity, water, sanitation
- d. Municipal bodies—Only staff required for essential services like sanitation, personnel related to water supply etc

*The above offices (Sl. No 1 & 2) should work with minimum number of employees. All other offices may continue to work-from-home only.*

3. Hospitals and all related medical establishments, including their manufacturing and distribution units, both in public and private sector, such as dispensaries, chemist and medical equipment shops, laboratories, clinics, nursing homes, ambulance etc. will continue to remain functional. The transportation for all medical personnel, nurses, para-medical staff, other hospital support services be permitted.

4. Commercial and private establishments shall be closed down.

*Exceptions:*

- a. Shops, including ration shops (under PDS), dealing with food, groceries, fruits and vegetables, dairy and milk booths, meat and fish, animal fodder. However, district authorities may encourage and facilitate home delivery to minimize the movement of individuals outside their homes.
- b. Banks, insurance offices, and ATMs.
- c. Print and electronic media
- d. Telecommunications, internet services, broadcasting and cable services. IT and IT enabled Services only (for essential services) and as far as possible to work from home.
- e. Delivery of all essential goods including food, pharmaceuticals, medical equipment through E-commerce.

- f. Petrol pumps, LPG, Petroleum and gas retail and storage outlets.
- g. Power generation, transmission and distribution units and services.
- h. Capital and debt market services as notified by the Securities and Exchange Board of India
- i. Cold storage and warehousing services.
- j. Private security services

All other establishments may work-from-home only.

5. Industrial Establishments will remain closed.

Exceptions:

- a. Manufacturing units of essential commodities.
- b. Production units, which require continuous process, after obtaining required permission from the State Government

6. All transport services – air, rail, roadways – will remain suspended.

Exceptions:

- a. Transportation for essential goods only.
- b. Fire, law and order and emergency services.

7. Hospitality Services to remain suspended

Exceptions:

- a. Hotels, homestays, lodges and motels, which are accommodating tourists and persons stranded due to lockdown, medical and emergency staff, air and sea crew.
- b. Establishments used/ earmarked for quarantine facilities.

8. All educational, training, research, coaching institutions etc. shall remain closed.

9. All places of worship shall be closed for public. No religious congregations will be permitted, without any exception.

10. All social/ political/ sports/ entertainment/ academic/ cultural/ religious functions / gatherings shall be barred.

11. In case of funerals, congregation of not more than twenty persons will be permitted.

12. All persons who have arrived into India after 15.02.2020, and all such persons who have been directed by health care personnel to remain under strict home/ institutional quarantine for a period as decided by local Health Authorities, failing which they will be liable to legal action under Sec. 188 of the IPC.

13. Wherever exceptions to above containment measures have been allowed, the organisations/employers must ensure necessary precautions against COVID-19





virus, as well as social distance measures, as advised by the Health Department from time to time.

14. In order to implement these containment measures, the District Magistrate will deploy Executive Magistrates as Incident Commanders in the respective local jurisdictions. The Incident Commander will be responsible for the overall implementation of these measures in their respective jurisdictions. All other line department officials in the specified area will work under the directions of such incident commander. The Incident Commander will issue passes for enabling essential movements as explained.
15. All enforcing authorities to note that these strict restrictions fundamentally relate to movement of people, but not to that of essential goods.
16. The Incident Commanders will in particular ensure that all efforts for mobilisation of resources, workers and material for augmentation and expansion of hospital infrastructure shall continue without any hindrance.
17. Any person violating these containment measures will be liable to be proceeded against as per the provisions of Section 51 to 60 of the Disaster Management Act, 2005, besides legal action under Sec. 188 of the IPC (as per Appendix).
18. The above containment measures will remain in force, in all parts of the country, for a period of 21 days with effect from 25.03.2020.

**No. 40-3/2020-DM-I(A)**  
**Government of India, Ministry of Home Affairs**

**Subject: Addendum to Guidelines annexed to the Ministry of Home Affairs**  
**Order No. 40-3/2020-DM-I(A) dated 24.03.2020**

- A. Addition in exemption to Clause 1:**
- Term treasury includes, Pay & Accounts Offices, Financial Advisers and field offices of the Controller General of Accounts, **with bare minimum staff**.
  - Customs clearance at ports/airports/land border; GSTN; and MCA 21 Registry, **with bare minimum staff**.
  - Reserve Bank of India and RBI regulated financial markets and entities like NPCI, CCIL, payment system operators and standalone primary dealers, **with bare minimum staff**.
- B. Under sub clause (b) to clause 2, term treasury include, field offices of the Accountant General, with bare minimum staff.**
- C. Addition of sub clause (e), (f) & (g) in exceptions to clause 2:**
- e. Resident Commissioner of States, in New Delhi **with bare minimum staff**, for coordinating Covid-19 related activities and internal kitchens operations.
  - f. Forest offices: Staff/ workers required to operate and maintain zoo, nurseries, wildlife, fire fighting in forests, watering plantations, patrolling and their necessary transport movement.
  - g. Social Welfare Department, **with bare minimum staff**, for operations of Homes for children/ disables/ senior citizens/ destitute/ women/ widows; Observation homes; pensions.
- D. Clause 3 includes** veterinary hospitals; pharmacies (including Jan Aushadhi Kendra) and Pharmaceutical research labs.
- E. Sub-clause (b) to Clause 4** includes IT Vendor for banking operations; Banking Correspondent and ATM operation and cash management agencies.
- F. Sub-clause (a) to Clause 4** includes shops for seeds and pesticides.
- G. Addition of sub clause (h) to Clause 4:**
- h. Data and call Centre **for Government activities only**.
- H. Sub-clause (a) to clause 5 to read as:**
- a. Manufacturing units of essential goods, including drugs, pharmaceutical, medical devices, their raw material & intermediates.
- I. Addition of sub clause (c) & (d) to Clause 5:**
- c. coal and mineral production, transportation, supply of explosives and activities incidental to mining operations.
  - d. Manufacturing units of packaging material for food items, drugs, pharmaceutical and medical devices.
- J. Addition of sub clause (c) & (d) to Clause Sub clause 6:**
- a. Operations of Railways, Airports and Seaports for cargo movement, relief and evacuation and their related operational organisations.
  - b. Inter-state movement of goods/cargo for inland and exports.
- K. Addition of sub clause (c) in exceptions to clause 6:**
- c. Cross land border movement of essential goods including petroleum products and LPG, food products, medical supplies.