#### **Brief Report on Incident Response System Online Training**

Jointly Organized by KSDMA, NIDM & DDMA Kottayam

Date: 11, 12 & 15th June 2020

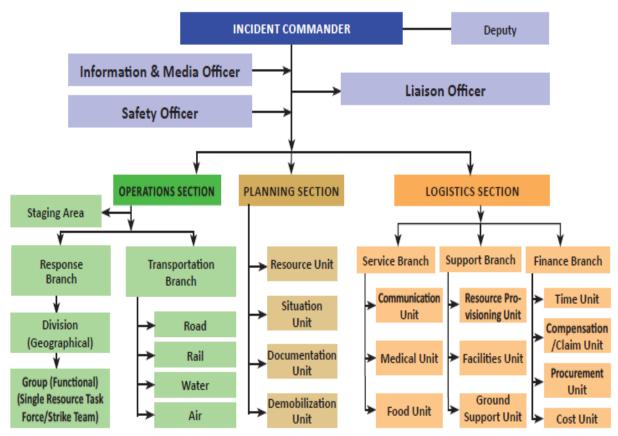
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As part of 2020 monsoon preparedness, a three day training was held on Incident Response System (IRS) for Kottayam district. The training was jointly organized by Kerala State Disaster Management Authority (KSDMA), National Institute of Disaster Management (NIDM) & District Disaster Management Authority (DDMA) Kottayam. The training was held on 11<sup>th</sup>, 12<sup>th</sup> and 15<sup>th</sup> of June 2020.

DDMA Kottayam had notified District and Taluk level IRS on 4<sup>th</sup> June 2020 based on the directions from Orange book on disaster management, published by KSDMA on 25<sup>th</sup> May 2020.

On the first day, the inaugural address was made by KSDMA Member Secretary, Dr Sekhar L. Kuriakose in which he mentioned about the importance of IRS and also urged the functionaries to learn the concepts through this training. He also said that the clarity in roles and responsibilities will be understood subsequently through the training and mock drills. Further, Chief Manager of KSDMA, Mr Siji M Thankachan facilitated a session on the history of IRS, various functions, thematic areas etc. He also explained the positional functions of Incident Commander, Planning Section Chief, Logistics Section Chief, Operations Section Chief. State Project Officer of KSDMA, Mr Joe John George facilitated a session on the Taluk level IRT and its functions.

On the second day, a recap was done by Kottayam ADM inter alia District Incident Commander Mr Anil Oommen, followed to which the second day training started with a technical session by Mr Sekhar Chaturvedi, Asst. Professor of National Institute of Disaster Management, New Delhi. NIDM has been mandated to conduct training and capacity building initiatives in the country under the Disaster Management Act 2005 and has pioneered in IRS training in the country with training the officials across the country and also preparing the needed modules for the training.



Mr Chaturvedi explained in detail the importance and objectives of IRS and further detailed about the role of each of the 25 positions in IRS. He used PPT to explain the concepts which made the participants know more about the system. He explained the IRS chart which itself was self explanatory. Towards the end of the 2<sup>nd</sup> day training, Mr Joe George explained about an exercise which each of the Taluks should be doing on IRS. There are 5 Taluks in Kottayam. Mr Vineeth TK, Deputy Collector (LR) of Kottayam DDMA proposed vote of thanks.

On day 3, i.e. 15<sup>th</sup> of June 2020, Dr Sekhar L. Kuriakose interacted with the participants to clarify various doubts and concerns in implementation. Very practical concerns were raised by the participants and he gave a fitting reply to all the queries raised therein. The exercise presentation was made by Mr Shinoy K R, Planning section chief (Fire & Rescue Dept.). Mr Sekhar Chaturvedi responded to the presentation. Mr Joe George further oriented the participants on IDRN portal and requested them to update the portal. The training ended with a vote of thanks proposed by Tijo M. Thomas, Regional Transport Officer, Kottayam.

(The report is the English translation submitted by Kottayam DDMA)

## **IRS Training Attendance**

#### **Districts level**

SL NO	IRS position	Name &Designation	Mobil No	11106/2020	12/06/2020	15/06/2020
1	Incident Commander	Anil Oommen Chief Executive officer,DDMA,(Deputy Collector,DM/ADM)	9446564800	Attended	Attended	Attended
2	Deputy Incident Commander	Anis G,ADC(Genaral)	9497323894	Attended	Attended	Attended
3	Operation Section Chief	Aniesh Kora	9497990047	Attended	Attended	Attended
4	Logistics Section Chief	Tojo M Thomas,RTO(enforcement)	9447105151	Attended	Attended	Attended
5	Planing Section Chief	Shinoi K R(ADO fair&rescue)	94979201139	Attended	Attended	Attended
6	Safety officer	K R Rajan Deputy DMO	9495088514	Attended	Attended	Attended
7	Media officer	Justin Joseph Information officer(I&PRD)	9744142531	Attended	Attended	Attended
8	Liaison officer	C Anil Kumar JS Natural Calamity	9447105202	Attended	Attended	Attended
9						

## **Responsible Officers**

SL NO	IRS position	Name &Designation	Mobil No	11106/2020	12/06/2020	15/06/2020
1	Responsible Officers Kottayam	Venith T K(LR Deputy Collector )	7025885882	Attended	Attended	Attended
2	Responsible Officers Changanachary	Jio Manoj(Election Deputy Collector)	9495963333	Attended	Attended	Attended
3	Responsible Officers Vaikom	Jessie (RR Deputy )Collector	9495041664	Attended	Attended	Attended

4	Responsible Officers Meenachil	RDO PalaM T Anil Kumar	9447129812	Attended	Attended	Attended
5	Responsible Officers Kanjirapally	K A Shafi( LADeputy Collector)	9447570198	Attended	Attended	Attended

## Kottayam Taluk

SL N O	IRS position	Name &Designation	Mobil No	11l06/202 0	12/06/202 0	15/06/202 0
1	Incident Commande r	P G Rajendrababu(tahasilda r kottayam)	944719680 7	Attended	Attended	Attended
2	Deputy Incident Commande r	Lekshmi Prasad( BDO)	952680912 6	Not Attended	Not Attended	Not Attended
3	Operation Section Chief	Arun M J( kottayam west CI)	949798707 2	Attended	Attended	Attended
4	Logistics Section Chief	Gopakumar S(Motor Vehicle inspector)	944605342 0	Attended	Attended	Attended
5	Planing Section Chief	Station officer(fire&rescue)	949792006 5	Attended	Not Attended	Attended
6	Safety officer	Rajan KR	949508851 4	Attended	Attended	Attended
7	Media officer	Sreekala K.B(Assistant information officer)	949647884 9	Attended	Attended	Attended
8	Liaison officer	Jemini Varghese(Deputy tahasildar)	944784949 2	Attended	Attended	Not Attended
9	Information officer	Vinod C N(Deputy tahasildar)	960511444 7			
10						

## **Chaganachary Taluk**

SL NO	IRS position	Name &Designation	Mobil No	11106/2020	12/06/2020	15/06/2020
1	Incident	Jinu	944712423	Attended	Attended	Attended
	Commander	Punnoose, Tahsildar				

2	Deputy	Shaji M E BDO				
	Incident	,Madpally				
	Commander					
3	Operation	Prasanthumar				
	Section	K.R(SI				
	Chief	chaganacharry)				
4	Logistics	KishoreP .G ((Motor	944682026	Attended	Attended	Not
	Section	Vehicle inspector				Attended
	Chief					
5	Planning	Sunil Joseph(STO	949792006	Attended	Attended	Attended
	Section	fire&rescue)				
	Chief					
6	Safety	Dr Gopakumar	999533272	Not	Attended	NotAttended
	officer			Attended		
7	Media	Sreekala	9496478849	Attended	Attended	Attended
	officer	K.B(Assistant				
		information officer)				
8	Liaison	Salim Sadanandan	854761230	Attended	Attended	Not
	officer	village				Attended
		officer,kurichi				
9	Information	Biju village officer	854761230	Attended	Attended	Attended
	officer	chaganacharry				

#### Vaikom

SL NO	IRS position	Name &Designation	Mobil No	11106/2020	12/06/2020	15/06/2020
1	Incident Commander	Sreejith S ,Tahsildar	9447139331	Attended	Attended	Attended
2	Deputy Incident Commander	Hema S,BDO	9497622239	Attended	Attended	Attended
3	Operation Section Chief	Sri. Pradeed C I vaikom	9497987081	Not Attended	Not Attended	Not Attended
4	Logistics Section Chief	Issac Thomas ((Motor Vehicle inspector	9495552483	Attended	Attended	Attended
5	Planning Section Chief	M P Sajeev	9497920281	Attended	Attended	Attended
6	Safety officer	Dr Geeth	Not Attended	Not Attended	Not Attended	Not AttendedS

7	Media	Sreekala	9496478849	Attended	Attended	Attended
	officer	K.B(Assistant				
		information				
		officer)				
8	Liaison	Sumod S	9447131143	Attended	Attended	Attended
	officer					
9	Information	Lince A D	8547612713	Attended	Attended	Attended
	officer	Village officer				
		Vaikom				

#### Meenachil taluk

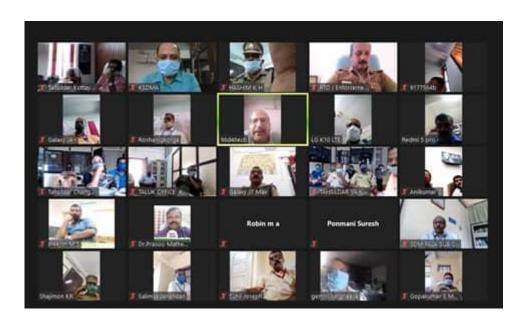
SL NO	IRS position	Name &Designation	Mobil No	11106/2020	12/06/2020	15/06/2020
Z	Incident Commander	Ashraf V M	9447161232	Attended	Attended	Attended
2	Deputy Incident Commander	Sherif K ABDO lalam	8281040548	Attended	Attended	Attended
3	Operation Section Chief	Suresh V A (Station house officer)	9497987080	Attended	Attended	Attended
4	Logistics Section Chief	P M Noby Moter Vehicle Inspector Pala	9446402044	NotAttended	Attended	Attended
5	Planning Section Chief	K.R Shajimon(STO)	9496129913	Attended	NotAttended	Attended
6	Safety officer	Dr Rangih	9895369870	NotAttended	NotAttended	NotAttended
7	Media officer	Sreekala K.B(Assistant information officer	) 9496478849	Attended	Attended	Attended
8	Liaison officer	Roshan J Village officer Lalam	8547612612	Attended	Attended	Attended
9	Information officer	Viond (Village officer poonar Nadubhagom)	8547612621	Attended	Attended	Attended

# Kanjirapally Taluk

SL NO	IRS position	Name	Mobil No	11 06/2020	12/06/2020	15/06/2020
		&Designation				
Z	Incident	Ajith		Attended	Attended	Attended
	Commander	(Tahsildar)				
2	Deputy	Rajesh N BDO	9446584600	Attended	Attended	Attended
	Incident	kajirapally				
	Commander					

3	Operation Section Chief	SI Erumaly	9497870782	Attended	Attended	Attended
4	Logistics Section Chief	Shanavas(MVI)	9447200255	Attended	NotAttended	Not Attended
5	Planning Section Chief	Joseph Joseph	9497920067	Attended	NotAttended	Not Attended
6	Safety officer	Prasoon Mathew		NotAttended	Not Attended	Attended
7	Media officer	Sreekala K.B(Assistant information officer	) 9496478849	Attended	Attended	Attended
8	Liaison officer	Griesh kumar village officer Ealikulam	8547612405	Attended	Attended	Attended
9	Information officer	Sreela T.G V o kuvapally	8547612406	Attended	Attended	Attended

# Photograph of the session



# Schedule of the Training

	IRS (Basic) training for Kottayam DDMA. 11th ,12th 8	& 15 <sup>th</sup> June 2020
Date	Session	Resource Person
11.06.2020	Opening remarks	District Collector, Kottayam
11am	Overview of Orange Book, Incident Response System	<b>Dr Sekhar L. Kuriakose</b> , Member Secretary, KSDMA
	Introduction, Background of IRS, Different Roles in District & Taluk level.	Mr Siji M Thankachan Chief Manager KSDMA
	Q & A	Kottayam DDMA
12.06.2020 11am – 12:30 pm	Opening Remarks	Mr Anil Oommen ADM, Kottayam (Incident Commander & CEO, DDMA)
	Recap of Day 1 – Context setting	<b>Mr Siji M Thankachan</b> Chief Manager KSDMA
	Welcome & Introduction of the speaker	Mr Joe George State Project Officer
	Session 1  - Overview of IRS in the Country - Roles & Responsibilities of Operations, Logistics & Planning section chiefs	Mr Shekar Chaturvedi Asst. Professor National Institute of Disaster Management, New Delhi (National Trainer – IRS)
	Session 2 - Application of the IRS principles in the districts – Department wise planning	Mr Joe George State Project Officer
	Question & Answers	Kottayam DDMA
	Feedback, Vote of Thanks	Mr T.K Veenith Deputy Collector (LR) Kottayam DDMA
15.06.2020 11 am	Opening Remarks	Shri Shafi, Deputy Collector
	Question & Answer	<b>Dr Sekhar L. Kuriakose</b> , Member Secretary, KSDMA
	Exercise Presentation Role of Media Officer, Liaison Officer & Information Officer	Mr Shekar Chaturvedi Asst. Professor National Institute of Disaster Management, New Delhi (National Trainer – IRS)
	IDRN Familiarization	Mr Joe George

		State Project Officer
	Vote of Thanks	Mr Tijo M. Thomas, Regional Transport Officer, Kottayam.
References: NDMA Guidelines, NIDM training Modules, Orange Book 2020 KSDMA		

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