

**Proceedings of the Chairperson, District Disaster Management Authority & District
Collector Kasaragod**

(Issued u/s 30 of Disaster Management Act, 2005)

(Present: BHANDARI SWAGAT RANVEERCHAND I A S)

Sub: Incident Response System- Designated officers appointed at District and Taluk Levels - Revised Orders Issued - Reg.

Read:

- 1) National Disaster Management Guidelines- Incident Response System. Publication of the National Disaster Management Authority, Government of India.
- 2) Government Order G.O (Rt) No.280/2019/DMD dated 09.05.2019.
- 3) Orange Book of Disaster Management 2021 – Monsoon Preparedness and Disaster Response Guidelines, Kerala State Disaster Management Authority.

Proceedings No.DCKSGD/3431/2021-K2 Dated 03-06-2022

Incident Response System (IRS) was introduced in India in 2010 by the National Disaster Management Authority (NDMA). It is an effective mechanism for reducing the scope for adhoc measures in disaster response. It incorporates all the tasks that may be performed during DM irrespective of their level of complexity. It envisages a composite team with various sections to attend to all the possible response requirements. If IRS is put in place and stakeholders trained and made aware of their roles, it will greatly help in reducing chaos and confusion during the response phase. Everyone will know what needs to be done, who will do it and who is in command etc. IRS is a flexible system with Sections, Branches and Units with pre-assigned roles and responsibilities. Various Sections, Branches and Units will be activated based on the need of the situation and only as and when they are required.

The management of response in disasters requires the existing administrative set up, civil society and its various institutions to carry out a large number of tasks. The activities involved in response management would depend on the nature and type of disaster. It has been observed that in times of disaster, apart from lack of resources, lack of coordination among various agencies and an absence of role clarity amongst various stakeholders pose serious challenges. If the response is planned and the stakeholders are trained, there will be no scope for adhoc measures and the response will be smooth and effective.

The District Disaster Management Authority (DDMA), Kasaragod had taken the pioneering and exemplary step of constituting an Incident Response System(IRS) in the district. *The Orange Book of Disaster Management* has mandated the District Disaster Management Authorities to issue updated orders w.r.t IRS structure at the District and Taluk levels with roles and responsibilities of the various functionaries, as envisaged in the *National Disaster Management Guidelines – Incident Response System, 2010* of the National Disaster Management Authority. The following officers are designated as the functionaries in the District and Taluk levels as mentioned below:

IRS Structure – Kasaragod District Level

Sl No.	IRS Position	Designated Officer	Contact Number
1	Responsible Officer (RO)	District Collector and Chairman, DDMA, Kasaragod	9447496600
2	Incident Commander (IC)	ADM & Chief Executive Officer,	

		DDMA, Kasaragod	944726900
3	Deputy Incident Commander (DIC)	Assistant Development Commissioner, Kasaragod	7034327862
4	Operations Section Chief (OSC)	Additional Superintendent of Police, Kasaragod	9497990141
5	Logistics Section Chief (LSC)	RTO, Kasaragod	9605852626
6	Planning Section Chief (PSC)	District Fire Officer, Kasaragod	9497920123
7	Safety Officer (SO)	Deputy Superintendent, G.H, Kasaragod	9846005646
8	Media Officer (MO)	District Information Officer, Kasaragod	8547860180
9	Liaison Officer (LO)	Junior Superintendent, K Section, Collectorate, Kasaragod	9447089474
10	Information Officer (IO)	Hazard Analyst, DEOC, Kasaragod	9447046288

IRS Structure - Taluk Level

Sl. No	IRS Position	Designated Officer	Contact Number
Manjeswaram Taluk			
1	Responsible Officer (RO)	Deputy Collector (LR), Kasaragod	8547616043
2	Incident Commander (IC)	Tahsildar, Manjeswaram	8547618464
3	Deputy Incident Commander (DIC)	Seema Koonjal BDO, Block Panchayath Manjeswaram	9526307046
4	Operations Section Chief (OSC)	Dilesh Inspector of Police, Coastal Police Station, Kumbala	9497970226
5	Logistics Section Chief (LSC)	Sudhakaran.K	

		Motor Vehicle Inspector	9567024929
6	Planning Section Chief (PSC)	Prabhakaran.K.V Assistant Station Officer, Fire & Rescue Station , <u>Uppala</u>	9497920268 9446071982
7	Safety Officer (SO)	Prabahkar Pai Medical Officer, PHC Meencha	9495122113
8	Media Officer (MO)	Dilna.A.P, Information Assistant	9605420162
9	Liaison Officer (LO)	Jagadeesha.K Head Clerk Taluk Office Manjaeshwaram	9446438493
10	Information Officer (IO)	Chandrasekhara Naik.N Village Officer Uppala	8547617308

Hosdurg Taluk

1	Responsible Officer (RO)	Deputy Collector (LA), Kasaragod	9496834976 8547616040
2	Incident Commander (IC)	Tahsildar, Hosdurg	9447347913 9447494042
3	Deputy Incident Commander (DIC)	Ragesh T BDO Block Panchayath Kanhangad	9496401592
4	Operations Section Chief (OSC)	CI, Coastal Police Station Trikaripur	8848383862
5	Logistics Section Chief (LSC)	Prajith.V Motor Vehicle Inspector	9447400982

		Sub RTO, Kanhangad	
6	Planning Section Chief (PSC)	Pavithran P V Station officer, Fire & Rescue Station, Kanhangad	9947848978 9745110600
7	Safety Officer (SO)	Dr.Jamal Ahmmed.A Supdt Taluk Hospital Neeleswaram	9447692578
8	Media Officer (MO)	Nitheesh Balan Assistant Information Officer	9496463727
9	Liaison Officer (LO)	Village Officer, Hosdurg	9496959962
10	Information Officer (IO)	Village Officer Cheruvathur	8547617428

Vellarikundu Taluk

Vellarikundu Taluk			
1	Responsible Officer (RO)	Deputy Collector (Endosulfan cell)	8547616041
2	Incident Commander (IC)	Tahsildar, Vellarikundu	85476188470
3	Deputy Incident Commander (DIC)	BDO Block Panchayath, Parappa	8281040654
4	Operations Section Chief (OSC)	SHO Vellarikundu	9497980931
5	Logistics Section Chief (LSC)	Balakrishnan MVI Vellarikkundu	9633750477
6	Planning Section Chief (PSC)	Sreenathan.K.N Station officer Thrikkariapur	9947959756
7	Safety Officer (SO)	Dr.Suku. C, Medical Officer, Panathadi	9605191694
8	Media Officer (MO)	Arun Sebastian Information Assistant	8606544240
9	Liaison Officer (LO)	Junior Superintendent (G section DM) Taluk Office Vellarikkund	9074215172

10	Information Officer (IO)	Deputy Tahsildar(HQ) Taluk Office Vellarikkund	9497295869
----	--------------------------	---	------------

Kasaragod Taluk			
1	Responsible Officer (RO)	Deputy Collector (RR)	8547616041 9446075423
2	Incident Commander (IC)	Tahsildar, Kasaragod	9447030021 9846194646
3	Deputy Incident Commander (DIC)	Deepthi.R BDO, Block Panchayath Kasaragod	9961498045
4	Operations Section Chief (OSC)	Samson.C.S, IP, Coastal Police Station Bekal	9497970297
5	Logistics Section Chief (LSC)	Sujith.V.S Motor Vehicle Inspector Kasaragod	9746344088
6	Planning Section Chief (PSC)	Prakashkumar.P.V Station officer Fire & Rescue Kasaragod	9400486984
7	Safety Officer (SO)	Dr. Shameema Thanvir Medical Officer PHC, Chattanachal	9446401551
8	Media Officer (MO)	Hima.A Information Assistant	7025439959
9	Liaison Officer (LO)	Village officer,Kasaragod	8547617338 9446068285
10	Information Officer (IO)	Village Officer ,Kudlu	8547617326 9947360144

All the officers designated as different functionaries are advised to go through the guidelines of IRS issued by NDMA and the Orange Book of Disaster Management issued by KSDMA. The CEO, DDMA is authorized to conduct as many training sessions to these officers and their supporting staff and also the officers at lower levels so that the system can be implemented in its full sense.

At the Taluk level, the respective heads of the departments should ensure that no officer nominated within the IRS is deputed for more than a span of 12 hours at a stretch and should facilitate the deployment of personnel on shift basis as and when needed. Also the Heads of the Department shall inform the District Disaster Management Authority duly regarding any change in the officers deputed in the Incident Response System (IRS) owing to transfer, promotion etc.

Training will be imparted to the newly appointed officers through the DDMA and will be duly

I/111637/2022

notified eventually. All the officers deputed shall attend the training without fail once intimated from this office.

DISTRICT COLLECTOR
The Chairperson
District Disaster Management Authority
& The District Collector
Kasaragod