



**Government of Kerala**  
**Revenue Department**

**Proceedings Of the Chairperson, District Disaster Management  
Authority & District Collector Thiruvananthapuram**

**( Present: ANU KUMARI I A S )**

DCTVM/10083/2025-H3

Date: 26-05-2026

Sub : Disaster Management - Reconstitution of Incident Response System (IRS) in the District & Taluk Level - Orders issued.

Ref: 1. Guidelines issued by the National Disaster Management Authority on Incident Response System vide No. ISBN : 978-93-80440-03-3 dt. 10-07-2010

2. Orange Book for Disaster Management 2, 2025.

3. Order No. DDMATVM/10083/2025-H3 dated 16-08-2025 issued from this office .

4. IRS Handbook published by KSDMA on August, 2021.

The National Disaster Management Authority (NDMA) vide paper read as 1 above had issued detailed guidelines on the implementation of Incident Response System (IRS) in India with the vision to minimize loss of life and property and by strengthening and standardizing the disaster response mechanism in the country. The Incident Response System (IRS) is an effective mechanism for reducing the scope for ad-hoc measures in response. It incorporates all the tasks that may be performed during the time of disaster, irrespective of their level of complexity. It envisages a composite team with various sections to attend at all the possible response requirements. The IRS identifies the designated officers to perform various duties in their respective roles. The IRS organization functions through Incident Response

Teams (IRTs) deployed in the field. In line with the administrative structure and DM Act 2005, Responsible Officers (ROs) have already been designated at the State and the District level as overall in charge of the incident response management. The RO may however delegate responsibilities to the Incident Commander (IC), who in turn will manage the incident through IRTs.

In light of the aforementioned directives and in exercise of the powers conferred under Section 30 of the Disaster Management Act, 2005, the Incident Response System of Thiruvananthapuram District, previously implemented vide ref. (3), is hereby RECONSTITUTED with immediate effect as follows.

### **Incident Response System - Thiruvananthapuram**

<b>District Incident Response System (IRS), Thiruvananthapuram</b>			
<b>Sl.No</b>	<b>Position in IRS</b>	<b>Designated officers</b>	<b>Phone Number</b>
1	Responsible Officer (RO)	Chairperson, DDMA & District Collector, Thiruvananthapuram	9447700222
2	Incident Commander (IC)	Chief Executive Officer, DDMA & Deputy Collector (DM), Thiruvananthapuram	8547610015
3	Deputy Incident Commander (DIC)	Joint Director, LSGD, Thiruvananthapuram	9995721463(Offcl) 7025861463
4	Operations Section Chief (OSC)	Assistant Commissioner of Police, Special Branch, Thiruvananthapuram	9497990001
5	Logistics Section Chief (LSC)	Regional Transport Officer (Enf), Thiruvananthapuram	9188961001(Offcl)
6	Planning Section Chief (PSC)	District Fire Officer, Thiruvananthapuram	9497920110(Offcl) 9446903249
7	Safety Officer (SO)	District Surveillance Officer, Thiruvananthapuram & Additional DMO	9447101937

8	Media Officer (MO)	District Information Officer, Thiruvananthapuram	9496003215(Offcl) 9745507225
9	Liaison Officer (LO)	Junior Superintendent (DM) Collectorate, Thiruvananthapuram	9447718245
10	Information Officer (IO)	Hazard Analyst, DEOC, Collectorate, Thiruvananthapuram	7025454136

**Incident Response System - Neyyattinkara Taluk**

<b>Incident Response System - Neyyattinkara Taluk</b>			
<b>Sl.No</b>	<b>Position in IRS</b>	<b>Designated officers</b>	<b>Phone Number</b>
1	Responsible Officer (RO)	Deputy Collector (LA) Collectorate, Thiruvananthapuram	8547610011
2	Incident Commander (IC)	Tahsildar, Neyyattinkara	9447700113
3	Deputy Incident Commander (DIC)	BDO, Parassala	8281040507(Offcl) 9746901428
4	Operations Section Chief (OSC)	Inspector of Police, Neyyattinkara PS	9497947112
5	Logistics Section Chief (LSC)	Joint RTO, Neyyattinkara	8547639020(Offcl) 9447332260
6	Planning Section Chief (PSC)	Station Officer, FRS, Neyyattinkara	9497920027(Offcl) 9539847759
7	Safety Officer (SO)	Superintendent, General Hospital, Neyyattinkara	9447140405
8	Media Officer (MO)	Assistant Information Officer, I & PRD,	8281218612

		<b>Thiruvananthapuram</b>	
9	Liaison Officer (LO)	Deputy Tahsildar (DM), Neyyattinkara Taluk	9495631416
10	Information Officer (IO)	Deputy Tahsildar (HQ), Neyyattinkara Taluk	9446176541

### **Incident Response System - Thiruvananthapuram Taluk**

<b>Incident Response System - Thiruvananthapuram Taluk</b>			
<b>Sl.No</b>	<b>Position in IRS</b>	<b>Designated officers</b>	<b>Phone Number</b>
1	Responsible Officer (RO)	Sub Collector, Thiruvananthapuram	9447700111
2	Incident Commander (IC)	Tahsildar, Thiruvananthapuram	9447700112
3	Deputy Incident Commander (DIC)	BDO, Pothencode	8281040509(Offcl) 9447323498
4	Operations Section Chief (OSC)	Inspector of Police, Thampanoor PS	9497987013
5	Logistics Section Chief (LSC)	Joint RTO, Thiruvananthapuram	9188961901(Offcl) 8157009806
6	Planning Section Chief (PSC)	Station Officer, FRS, Thiruvananthapuram	9497920017
7	Safety Officer (SO)	Superintendent, District Model Hospital, Peroorkada	9446967803
8	Media Officer (MO)	Assistant Information Officer, I & PRD, Thiruvananthapuram	8281218612
9	Liaison Officer (LO)	Deputy Tahsildar (DM), Thiruvananthapuram Taluk	9447388854

10	Information Officer (IO)	Deputy Tahsildar (HQ) Thiruvananthapuram Taluk	9446386727
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### **Incident Response System - Kattakkada Taluk**

<b>Incident Response System - Kattakkada Taluk</b>			
<b>Sl.No</b>	<b>Position in IRS</b>	<b>Designated officers</b>	<b>Phone Number</b>
1	Responsible Officer (RO)	Deputy Collector (RR), Collectorate, Thiruvananthapuram	8547610012(Offcl) 9048210160
2	Incident Commander (IC)	Tahsildar, Kattakkada	8547618420(Offcl) 9447473223
3	Deputy Incident Commander (DIC)	BDO, Perumkadavila	8281040508(Offcl) 9495628121
4	Operations Section Chief (OSC)	Inspector of Police, Kattakkada PS	9497987024
5	Logistics Section Chief (LSC)	Joint RTO, Kattakkada	8547639074(Offcl) 9496595598
6	Planning Section Chief (PSC)	Station Officer,FRS, Kattakkada	9497920029(Offcl)
7	Safety Officer (SO)	Superintendent, Taluk Head Quarters Hospital, Malayinkeezh.	9446543553
8	Media Officer (MO)	Assistant Information Officer, I & PRD, Thiruvananthapuram	8281218612
9	Liaison Officer (LO)	Deputy Tahsildar (DM), Kattakkada Taluk	9446702517
10	Information Officer	Deputy Tahsildar (HQ)	9995014517

	(IO)	Kattakkada Taluk	
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**Incident Response System - Nedumangadu Taluk**

<b>Incident Response System - Nedumangadu Taluk</b>			
<b>Sl.No</b>	<b>Position in IRS</b>	<b>Designated officers</b>	<b>Phone Number</b>
1	Responsible Officer (RO)	RDO, Nedumangadu	9497718377
2	Incident Commander (IC)	Tahsildar, Nedumangadu	9447700114
3	Deputy Incident Commander (DIC)	BDO, Nedumangadu	8281040504(Offcl) 7736324517
4	Operations Section Chief (OSC)	Inspector of Police, Nedumangadu PS	9497987021
5	Logistics Section Chief (LSC)	Joint RTO, Nedumangadu	8547639021(Offcl) 6282756463
6	Planning Section Chief (PSC)	Station Officer, FRS, Nedumangadu	9497920031(Offcl) 9496907101
7	Safety Officer (SO)	Superintendent, Taluk Head Quarters Hospital, Nedumangadu	8547762822
8	Media Officer (MO)	Assistant Information Officer, I & PRD, Thiruvananthapuram	8281218612
9	Liaison Officer (LO)	Deputy Tahsildar (DM), Nedumangadu Taluk	9495534622
10	Information Officer (IO)	Deputy Tahsildar (HQ) Nedumangadu Taluk	9495833966

## **Incident Response System - Chirayinkeezhu Taluk**

<b>Incident Response System - Chirayinkeezhu Taluk</b>			
<b>Sl.No</b>	<b>Position in IRS</b>	<b>Designated officers</b>	<b>Phone Number</b>
1	Responsible Officer (RO)	Deputy Collector (LR), Collectorate, Thiruvananthapuram	8547610014
2	Incident Commander (IC)	Tahsildar, Chirayinkeezhu	9447700115
3	Deputy Incident Commander (DIC)	BDO, Chirayinkeezhu	8281040502
4	Operations Section Chief (OSC)	Inspector of Police, Attingal PS	9497987015
5	Logistics Section Chief (LSC)	Joint RTO, Attingal	9188961916(Offcl) 9947515700
6	Planning Section Chief (PSC)	Station Officer, FRS, Attingal	9497920035(Offcl) 9061694269
7	Safety Officer (SO)	Superintendent, Taluk Head Quarters Hospital, Chirayinkeezhu	7907169271
8	Media Officer (MO)	Assistant Information Officer, I & PRD, Thiruvananthapuram	8281218612
9	Liaison Officer (LO)	Deputy Tahsildar (DM), Chirayinkeezhu Taluk	9496403968
10	Information Officer (IO)	Deputy Tahsildar (HQ) Chirayinkeezhu Taluk	9447822611

### **Incident Response System - Varkala Taluk**

<b>Incident Response System - Varkala Taluk</b>			
<b>Sl.No</b>	<b>Position in IRS</b>	<b>Designated officers</b>	<b>Phone Number</b>
1	Responsible Officer (RO)	Deputy Collector(Election), Collectorate, Thiruvananthapuram	8547610013
2	Incident Commander (IC)	Tahsildar, Varkala	8547618415
3	Deputy Incident Commander (DIC)	BDO , Varkala	8281040511(Offcl) 8075686270
4	Operations Section Chief (OSC)	Inspector of Police, Varkala PS	9497987016
5	Logistics Section Chief (LSC)	Joint RTO, Varkala	8547639081(Offcl) 9495924493
6	Planning Section Chief (PSC)	Station Officer, FRS, Varkala	9497920037(Offcl) 8848791235
7	Safety Officer (SO)	Superintendent, Taluk Head Quarters Hospital, Varkala	9846021483
8	Media Officer (MO)	Assistant Information Officer, I & PRD, Thiruvananthapuram	8281218612
9	Liaison Officer (LO)	Deputy Tahsildar (DM), Varkala Taluk	8547443542
10	Information Officer (IO)	Deputy Tahsildar (HQ), Varkala Taluk	9895100534

It is hereby directed that all members of the District and Taluk Incident

Response System shall strictly comply with the instructions issued by the designated Responsible Officer. Moreover, all assigned responsibilities and duties are to be executed in strict adherence to the guidelines issued by the National Disaster Management Authority and IRS Handbook published by KSDMA.

ANU KUMARI I A S

Chairperson, District Disaster Management Authority & District Collector

To

All the Individual.

Copy to :

1. The Co-Chairperson & President, District Panchayath, Thiruvananthapuram
2. District Police chief Thiruvananthapuram, (City / Rural)
3. District fire Officer Thiruvananthapuram
4. District Medical Officer Thiruvananthapuram
5. Executive Engineer Major Irrigation Thiruvananthapuram
6. Executive Engineer Minor Irrigation Thiruvananthapuram
7. Joint Director LSGD, Thiruvananthapuram
8. All Tahsildars
9. CA to DC /ADM
10. JS (DM)
11. H7 seat ( for DDMA Ratification)
12. Stock file